BYLAWS

FOR THE

USU EASTERN BLANDING ADVISORY BOARD

Article I. NAME

Section 1. The name of the organization shall be the Utah State University Eastern Blanding Advisory Board, hereinafter “the Advisory Board”.

ARTICLE II. PURPOSE

Section 1. The purpose of the Advisory Board is as follows:

1. Advancement
   a. Advance the mission of USU Eastern Blanding campus by identifying and creating resources.
   b. Assist in planning, developing and implementing projects aimed at supplementing institutional appropriations.

2. Represent Community Needs
   a. Provide opportunities for business, corporations, industry, educational and government entities, and private citizens, leading to the creation of partnerships and collaborations with USU Eastern Blanding.
   b. Act as a source of community information.
   c. Serve as a communication conduit between USU Eastern Blanding and communities in the region it serves.
   d. Foster a positive and productive relationship among the university and the public.

3. Government Advocacy
   a. In conjunction with USU Eastern Blanding’s government relations efforts, advocate for the specific program needs of the University with local and state government officials.

4. Strategic Planning – Program Development
   a. Assist in exploring and outlining new opportunities for University growth and development.

5. Alumni Outreach
   a. Foster and promote alumni activities.
ARTICLE III. MEMBERSHIP

Section 1. The Advisory Board shall consist of seven (7) members, excluding ex-officio members.

1. At-large members
   - At-Large members shall have the same voting privileges and stature on the Board.
2. All At-large members shall be nominated by the Chancellor from a list recommended by the Advisory Board, and shall be appointed by the President of Utah State University.
3. Ex-officio Advisory members (non-voting) as follows:
   a. USU Eastern Chancellor
   b. USU Eastern Blanding Vice Chancellor
   c. Associate Vice-Chancellor of USU Eastern Blanding

SECTION 2. Advisory Board Delineations

The Advisory Board is not a governing board. USU Eastern Blanding is governed by the Utah State Board of Regents and the Utah State University Board of Trustees. The Advisory Board does not have the following responsibilities:

1. Fiduciary
   a. Except for fund-raising development. The Advisory Board does not have any financial decision making responsibility for the regional campus.
2. Operational
   a. While the Advisory Board has the role to advise the Chancellor/Vice-Chancellor, it does not make decisions related to operational or programmatic issues. This includes decisions relating to personnel, budgets and academic operations.

SECTION 3. Terms of Service

Section 1. Chancellor, Vice Chancellor, and Associate Vice-Chancellor of USU Eastern Blanding shall be permanent during their term of service in these roles. Other Advisory Board members shall be appointed to serve a period of three (3) years. Eligibility for additional terms will be based on a desire to serve, a satisfactory record of attendance and participation, a recommendation by the Chancellor, and reappointment by the University President. Terms will be staggered with no more than one-third (1/3) or thirty-three (33) percent of the Board being appointed at one time.

Should an Advisory Board member choose to vacate his/her term before the term has expired, his/her replacement shall assume the replaced Advisory Board member’s term limits.

Section 2. Each appointed member shall be entitled to one vote. Ex-officio member shall not be entitled to vote.
ARTICLE IV. OFFICERS and ELECTION

Section 1. The officers of the Advisory Board shall be: Chairperson, Vice-Chairperson and the Vice-Chancellor’s Administrative Assistant will act as the secretary.

Section 2. The Chairperson and Vice-Chairperson will be elected for two (2) year terms. Election of officers shall take place at the first meeting after July 1st. Upon completion of the term of office, the Vice-Chairperson-Elect will automatically assume the office of Chairperson. A new Vice-Chairperson will then be selected by the Advisory Board.

ARTICLE V. DUTIES OF THE OFFICERS

Section 1. The Chairperson shall (a) preside over all meetings of the Advisory Board, (b) perform all duties incident to the office or as prescribed by the Advisory Board and (c) work to appoint all committees and serve as an ex-officio member of these committees.

Section 2. The Vice-Chairperson shall (a) preside in absence of the Chairperson and (b) assist the Chairperson in other ways as deemed appropriate.

ARTICLE VI. COMMITTEES

Section 1. The Chairperson, in consultation with the Advisory Board and the Vice-Chancellor, may appoint committees as needed. These committees may consist of board members, campus faculty and staff members, elected officials and other community members.

ARTICLE VII. GENERAL PUBLIC

Section 1. The general public is invited to attend all Advisory Board Meetings to observe and give input under the direction of the Board Chairperson. Members of the general public, government leaders, community leaders, industry representatives, USU representatives and other interested parties may be invited to attend and give reports and input. Reports and input will be included in the agenda prior to the meeting and the Vice-Chancellor and Chair must approve all agenda items.

ARTICLE VIII. MEETINGS AND MEETING NOTICES

Section 1. Meeting times and locations will be determined by the Board.

Section 2. Meetings are under the direction of the Chairperson of the Board, in consultation with the Vice-Chancellor.

Section 3. A simple majority of the Advisory Board shall constitute a quorum.
ARTICLE IX. Amendment of the Bylaws

Section 1. Proposed amendments to the Bylaws shall be submitted in writing at a regular meeting by any member of the Advisory Board. The proposal will be reviewed but shall not be voted upon until the next meeting. The amendment may be adopted but only after two-thirds (2/3) of the quorum votes in favor if the proposed amendment.