Medical Laboratory Technology
Application and Information Packet
HEALTH PROFESSIONS

DEADLINE: November 20, 2016 (Spring Semester 2017)
August 5, 2016 (Fall Semester 2016)
Medical Laboratory Technology (MLT) Program

The Associate of Applied Science Degree is designed for students who wish to complete their education within two years. The Associate of Applied Science degree is offered through the Health Professions program. The MLT credential requires a total of 65 credits, plus 6 elective credits. This includes 29 credit hours of specific MLT courses.

Medical Laboratory Technology Program Entrance Requirements

The Utah State University Eastern Blanding Campus has an open admission policy. Applicants will be admitted without regard to race, color, religion, sex, national origin, age, disability, or veteran’s status. In addition, discrimination on the basis of sexual orientation for employees in all aspects of employment and for students in academic programs and activities is prohibited. High school graduation is desired, but not required for classes needed to be accepted into the program. Acceptance into this program will be by the selection process.

General Admissions Procedures

To be officially admitted to the college as a full-time matriculated student, an applicant must submit the following:

1. A completed Application for Admission.
2. A $50 nonrefundable application fee.
3. Official transcripts of all previous high school and/or their GED and college work if the student is a transfer student.
4. Placement and evaluation exam. ACT (American College Test), or Accuplacer Exam.
5. Must have a minimum GPA of 2.75 and maintain this throughout the program.

Notification of acceptance and resident status will be sent from the Health Professions Department Chairperson. If a student's application is incomplete at the time of registration, the student will not be admitted to the program. Students applying for financial aid, must be a high school graduate or GED recipient, and be matriculated before receiving aid.

A declaration of a major is accomplished through the Application for Admission. Students desiring to change their majors after acceptance are required to complete "A Change of Major" form at the Admissions and Records Office.

Returning Students

A student who has been away for more than 2 semesters, must submit a new application for admission along with a $20.00 reapplication admission fee. Those who have attended other colleges or universities in the interim will be asked to submit transcripts of all college credits.
Transfer Students

A transfer student from another college or university must submit the following:

1. A completed Application for Admission.
2. A $50 one-time nonrefundable application fee.
3. Official transcripts of all previous college work. (Official transcripts must be sent directly from the previous school. Hand carried transcripts will not be accepted.)
4. ACT or Accuplacer test scores. If a transfer student has completed 20 hours and has taken an English course equivalent to our English 1010, they will not be required to take the above tests.
5. A transfer student cannot transfer credits with D or E (F) grades or credits from developmental or remedial courses. Grades of C- or better will be allowed for all classes required for the Program. Credits from remedial classes will not be accepted.
6. The student must be in good standing and eligible to re-enroll at the college or university where they were most recently registered.
7. Transfer students will not be matriculated until official transcripts of all previous college or university work are submitted to USU Eastern Blanding.
Application Requirements Checklist (Checklist in PDF format to print and turn in with paperwork)

1. Complete The Medical Lab Technology Program Application and return it to:

   Administrative Assistant of Health Professions/ Tara Dawn Olsen
   Administration Building
   Utah State University Eastern Blanding Campus
   576 West 200 South
   Blanding, UT  84511

2. Advising - Students interested in the Medical Lab Technology Program must complete a MLT Application and provide all required documents PRIOR to registering for MLT classes.

3. Registration Date and Time - Please visit the USU Eastern Blanding Website for registration information.

4. We have begun working with CastleBranch Compliance Tracking System. This new system will allow you to apply for a background check, input all of your certificates, immunizations, etc. They will be accessible throughout your career to attach to future job applications, school needs, etc:

   The following documents must be ordered* and/or uploaded** to your Compliance Tracker packet through CastleBranch. Please use this link: portal.castlebranch.com/ut61 (Please note for fall 2016, a fee will be charged.)

   Background Check*

   Required Immunizations**
   All immunizations below are required. All records must be complete and on file with Compliance Tracker PRIOR to beginning your program.

   Twinrix (Hepatitis A & B) series: The first injection of the series needs to be completed prior to Semester One or in the initial weeks of the semester. The second injection is given on day 7 after the first injection. The third injection is completed 21 days after the first injection of the series. A booster is required in one year.

   MMR: Documentation of two MMR immunizations, or a titer indicating immunity, needs to be completed prior to the end of Semester One. If you do not have childhood immunization records, it is recommended that you begin these immunizations or obtain a titer before beginning the program. All students born after 1964, that received their MMR immunizations, will require a booster.
**TB:** Documentation of a recent two-step TB test is required during the initial weeks of semester one. You can have this test up to 3 months before starting the program. TB tests are good for one year. If yours will expire prior to completion of the program, you will need to repeat it.

**Varicella:** At least one Chicken pox vaccination or titer indicating immunity.

**TdAP:** At least one pertussis immunization as an adult.

**Influenza:** Seasonal as required by facility.

**CPR requirement**
Students must take a CPR course and receive CPR and first aid cards to meet the CPR requirement. Periodically, CPR courses are offered on campus. Please make arrangements to attend (including notifying other instructors). This must be completed by the middle of Semester One. CPR certification is usually valid for 2 years.

**CNA Certification**
Students must provide proof of CNA Certification, and this must be included in the application packet.

*Students will be required to turn in a packet to CastleBranch with all of the above records. Students should keep a copy of all records for their own files.*

**Practicum Orientation**
Prior to initiating any clinical externship, students are required to attend an orientation with the appropriate hospital that they will be attending for their clinical experience. At times, this may require students completing experience at more than one hospital to attend orientations for each hospital that they will be working under.

**Clinical Experience**

**Medical Lab Technology Externships:** Our MLT students will train in clinical settings. After students demonstrate proficiency in all areas of clinical aspects through course work and practicums, students will be placed in clinical rotations to get the best experience possible. These clinical rotations are an important part of the program. Students must commit to attending all clinical rotations that they are scheduled to participated in.
### Program Requirements

#### Semester One

<table>
<thead>
<tr>
<th>Course #</th>
<th>Course Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHEM 1010</td>
<td>Introduction to Chemistry (BPS)</td>
<td>3</td>
</tr>
<tr>
<td>CHEM 1015</td>
<td>Introduction to Chemistry Lab</td>
<td>1</td>
</tr>
<tr>
<td>ENGL 1010</td>
<td>Introduction to Writing: Academic Prose (CL1)</td>
<td>3</td>
</tr>
<tr>
<td>BIOL 1010</td>
<td>Biology and the Citizen (BLS)</td>
<td>3</td>
</tr>
<tr>
<td>BIOL 1013</td>
<td>Biology and the Citizen Lab</td>
<td>1</td>
</tr>
<tr>
<td>BIOL 1500</td>
<td>Anatomy and Physiology (BLS)</td>
<td>3</td>
</tr>
<tr>
<td>MLT 1010</td>
<td>Medical Laboratory Techniques</td>
<td>3</td>
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**Total** 17

#### Semester Two

<table>
<thead>
<tr>
<th>Course #</th>
<th>Course Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHEM 1110</td>
<td>General Chemistry I (BPS)</td>
<td>4</td>
</tr>
<tr>
<td>CHEM 1115</td>
<td>General Chemistry I Lab</td>
<td>1</td>
</tr>
<tr>
<td>MATH 1050</td>
<td>College Algebra (QL)</td>
<td>4</td>
</tr>
<tr>
<td>MLT 2230</td>
<td>Clinical Laboratory Practices</td>
<td>2</td>
</tr>
<tr>
<td>MLT 2240</td>
<td>Hematology</td>
<td>4</td>
</tr>
<tr>
<td>PSY 1010</td>
<td>General Psychology (BSS)</td>
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</table>

**Total** 18

#### Semester Three

<table>
<thead>
<tr>
<th>Course #</th>
<th>Course Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>MLT 2270</td>
<td>Immunology/Serology</td>
<td>3</td>
</tr>
<tr>
<td>MLT 2430</td>
<td>Clinical Chemistry I</td>
<td>3</td>
</tr>
<tr>
<td>MLT 2570</td>
<td>Clinical Microbiology I</td>
<td>3</td>
</tr>
<tr>
<td>Course Code</td>
<td>Course Title</td>
<td>Credits</td>
</tr>
<tr>
<td>-------------</td>
<td>--------------------------------------------------</td>
<td>---------</td>
</tr>
<tr>
<td>NURS 1008</td>
<td>Medical Terminology</td>
<td>2</td>
</tr>
<tr>
<td>CMST 2110</td>
<td>Interpersonal Communication (BHU/HR)</td>
<td>3</td>
</tr>
<tr>
<td>STAT 2000</td>
<td>Statistical Methods (QI)</td>
<td>4</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td><strong>18</strong></td>
</tr>
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**Semester Four**

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<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>ENGL 2010</td>
<td>Intermediate Writing: Research Writing in a</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Persuasive Mode (CL2)</td>
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</tr>
<tr>
<td>MLT 2280</td>
<td>Immunohematology</td>
<td>4</td>
</tr>
<tr>
<td>MLT 2450</td>
<td>Clinical Chemistry II</td>
<td>3</td>
</tr>
<tr>
<td>MLT 2550</td>
<td>Practicum in Medical Technology</td>
<td>3</td>
</tr>
<tr>
<td>MLT 2580</td>
<td>Clinical Microbiology II</td>
<td>2</td>
</tr>
<tr>
<td>CMST 2120</td>
<td>Small Group Communication (HR) <strong>OR</strong></td>
<td>3</td>
</tr>
<tr>
<td>BUSN 2390</td>
<td>Organizational Behavior (HR)</td>
<td>3</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td><strong>18</strong></td>
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**Externship**

<table>
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<tr>
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<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>MLT 2550</td>
<td>Practicum in Medical Technology</td>
<td>3</td>
</tr>
</tbody>
</table>

**Criteria for successful completion of the MLT Program:**
To successfully complete the MLT Program, students must pass all of the MLT required courses with a minimum grade of “C”. Upon successful completion of these courses, the student will be awarded an Associate Degree of Applied Sciences from Utah State University Eastern Blanding. The student is not required to pass the national certification exam to graduate from the program, but must pass the national certification exam to become a Certified Medical Technologist.

**National Certification and Examination:**
After the completion of the required course work, students must pass the National Certification Examination (taken on Utah State University Eastern Blanding Campus) in order to become a nationally certified Medical Lab Technician. National certification, Examination Application and practice exams are available at: [http://www.americanmedtech.org/default.aspx](http://www.americanmedtech.org/default.aspx).
Health Programs: Medical Lab Tech Program Checklist

☐ Apply to Utah State University Eastern Blanding Campus
☐ Submit Complete Medical Lab Technician Program Application, along with:
☐ Submit Vaccination Records to portal.castlebranch.com/ut61: Complete and up-to-date
☐ Complete Background Check (portal.castlebranch.com/ut61)
☐ Hospital Orientation: Scheduled with my instructor

**After application approval, register for Semester One courses.**

Application packet deadline: November 20, 2016 (Spring 2017)
August 5, 2016 (Fall 2016)

A copy of the above documentation needs to be on file at Utah State University Eastern Blanding Campus. Please submit Application and all documents to:

Administration Building - Utah State University Eastern Blanding Campus
TD Olsen, Administrative Assistant Health Professions Programs
576 West 200 South
Blanding, Utah 84511

A copy of the above records and documentation needs to be maintained and updated as appropriate by the student.
MEDICAL LAB TECHNICIAN PROGRAM

DEADLINE: 3rd Thursday in November (Spring Semester)
1st Friday in August (Fall Semester)

Application

Name (Print) ____________________________________________

Last  First  Middle

Names Previously used: _______________________________________

Student USU A# __________________________________________

Phone: Day_________ Evening_________ Cell___________

Mailing Address_________________________________________

City__________________ State_________ Zip_____________

Email address______________________

(This email will be used to contact you about the MLT Program)

I have provided true, complete and correct information on this application. I have read and understand the information presented in this packet.

Signature________________________________ Date________________________